

POLICY DOCUMENT ON INTERNAL CONFLICT

Volunteers at Golden Days Radio for Senior Citizens Inc (3GDR) are an invaluable resource to the station and our primary aim is to encourage and support their contribution to the station. However, it is also recognised that there may be times when a volunteer needs to be counselled, disciplined and perhaps dismissed.

We undertake to handle such situations in accordance with our Code of Conduct in a professional manner, ensuring communication between the station and our volunteer is clear, fair, objective.

All volunteers have a copy of the Code of Conduct.

Throughout the process the Committee of Management will reflect on its own operations as well as those of the station and will consider the circumstances, actions and behaviour leading to the situation.

The procedure for disciplinary action is addressed in accordance with Division 2 – Disciplinary Action of GDR's Rules of Association, specifically rules 19 to 29 inclusive.